



Amadeus Training

Reissue & Ticketing

TURINYS

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1 COMMISSION

The commission element (FM) is used to record the commission earned from the sale of a ticket.

The commission is entered (manually or automatically by the system) either as a percentage or as a fixed amount :

- percentage . You can enter this with or without decimals.
If you enter decimals, enter 2 decimal points to avoid having incorrect data created in your ticketing system.

Example: FM7.50

- fixed amount. If the commission is a fixed amount, the letter 'A' is specified after the amount. Decimal placement is optional.

The maximum length of the entry is 23 characters excluding the transaction code and passenger/segment association.

COMMISSION, PERCENTAGE

Enter: **FM 7**
FM transaction code
7 percentage

COMMISSION, AMOUNT

When you enter an amount as a commission, the number of decimals must correspond to the currency indicated in your office profile.

Enter: **FM 200 A**
FM transaction code
200 amount (with or without decimals)*
A amount indicator

The system appends a commission indicator to the FM element to indicate how the commission was calculated.

COMMISSION INFORMATION

Once you have created the TST, but before you print the ticket, you can request a breakdown of the resulting commission.

This is can either be determined automatically from the Amadeus commission table or by a percentage that you entered manually.

NOTE: in order for the correct airline to be selected in the commission table, you must enter the FV element before requesting the commission breakdown.

When you request a commission breakdown, the following information is displayed:

- the commission percentage, broken down per segment when sector payment is applicable
- the commission total
- the net fare including taxes
- the gross fare including taxes and commission

To display commission information from Amadeus commission table, enter:

TQT/FM

TQT transaction code
/FM commission indicator

System response:

Commission for TST 1			
Percentage			7
Commission	TTL	LTL	46
Net incl	TAX	LTL	636
TST total		LTL	682

The percentage amount is taken automatically from the Amadeus commission table and the relevant commission amount then applied.

Note: the information provided by the Amadeus commission table is only applicable if the ticket is issued on the same day.

To display commission information from a percentage entered manually, enter:

TQT/FM9

TQT transaction code
/FM9 commission indicator, followed by the required commission amount

System response:

Commission for TST 1			
Percentage			9
Commission	TTL	LTL	59
Net incl.	TAX	LTL	623
TST total		LTL	682

2 VALIDATING CARRIER

Validating Carrier pasirinkimo atvejai

1. Jeigu jūs turite rezervaciją, kurioje visi skrydžiai yra su SAS kompanija:

SK 743 M 10JUN 4 VNOCPH HK1	1300 1340
SK1742 M 17JUN 4 CPHVNO HK1	1445 1725

tokią rezervaciją galesite atspausdinti **tik** ant **SK** bilietų **blankų**. Agentas gali norėti tokį bilietą spausdinti ant OK blankų, nes ši kompanija moka komisinius, tuo tarpu SAS – ne, tačiau negalės to padaryti, nes sistema reikalauja spausdinti bilietą ant to pervežėjo, kuris yra rezervacijoje.

2. Jeigu turite rezervaciją, kurioje yra keletas aviakompanijų:

SK 743 H 10JUN 4 VNOCPH HK1	1300 1340
LH3073 B 10JUN 4 CPHFRA HK1	1910 2040
LH3070 H 17JUN 4 FRACPH HK1	0810 0935
SK1742 H 17JUN 4 CPHVNO HK1	1445 1725

ir jei esate iškvotavę bendrą kainą visam maršrutui, bilietą galėsite atspausdinti **tiesk ant SK** blankų, **tiesk ant LH**, nes abi aviakompanijos priklauso Lietuvos BSP (ir SK, ir LH yra aviakompanijų sąrašė, kuri matome komanda TGBD-LT) ir jūs turite galimybę rinktis.

3. Jeigu turite rezervaciją, kurioje yra keletas aviakompanijų:

EI 979 M 10JUN 4 VNOLGW HK1	1415 1515
TP 357 M 10JUN 4 LHRLIS HK1	1810 2040
TP 342 M 17JUN 4 LISLGW HK1	1210 1440
EI 978 M 17JUN 4 LGWVNO HK1	1615 2105

ir jei esate iškvotavę bendrą kainą visam maršrutui, bilietą galėsite atspausdinti **tik** ant **EI** **blankų**, nes TP nepriklauso Lietuvos BSP (TP nėra aviakompanijų sąrašė, kuri matome TGETD - LT). Taip pat negalėsite bilieto atspausdinti ant aviakompanijos nesančios rezervacijoje (pvz. KL, LH, BA ...), nors ir turinčios 'interline' sutartį tiek su EI, tiek su TP. Sistema reikalauja spausdinti ant to pervežėjo, kuris yra rezervacijoje.

4. Jeigu turite rezervaciją su aviakompanija, kuri nepriklauso Lietuvos BSP:

PG 357 M 10JUN 4 LHRLIS HK1	1810 2040
PG 342 M 17JUN 4 LISLGW HK1	1210 1440

bilieta galésite atspausdinti ant HR blanko. Jums reikia pasitikrinti TGGSD-LT lentelę.

Jei, surinkus komandą TTP gavote atsakymą VALIDATING CARRIER =HR, reiškia HR yra GSA tos aviakompanijos, kuri yra rezervacijoje.

5.(!!!) Jeigu turite rezervaciją:

BT 651 B 10JUN 4 RIXLGW HK1	0600 0655
AA 087 B 10JUN 4 LHRORD HK1	1030 1250
AA 086 B 17JUN 4 ORDLHR HK1	1710 0650+1
BT 654 B 18JUN 5 LGWRIX HK1	0950 1440

ir esate iškvotavę bendrą kainą, bilieto **negalésite atspausdinti**. Sistema jums nurodys spausdinti ant BT blankų, nes ji priklauso Lietuvos BSP ir yra rezervacijoje. Tačiau BT su AA neturi 'interline' sutarties ir tokiu atveju turés būti spausdinami du atskiri bilietai.

IŠVADA: Jei rezervavote maršrutą su keliom aviakompanijom, kurios tarp savęs neturi 'interline' sutarties, NEGALÉSITE ATSPAUSDINTI BILIETO SU BENDRA KAINA!

Turékite tai omenyje, prieš suderindami kainą su klientu.

3 GENERAL SALES AGENT (GSA) TABLES

These tables list the airlines acting as sales agents for other airlines in a particular country.

Displaying GSA tables

To display a list of General Sales Agents for airlines in a particular country, enter the following, where XX is the country code:

TGGS-D-LT

COUNTRY	-	LT	GENERAL SALES AGENT								
AA	-	TW									
AY	-	DC	EE	FC							
C2	-	HR									
GI	-	HR									
HR	-	AI	AV	A3	A7	A9	BP	BR	BW	B4	CM
		CU	CZ	C9	DX	D2	D6	E3	FM	FT	F9
		GU	G3	HM	HU	HZ	H2	H8	IC	ID	IK
		IZ	I9	JA	JM	KD	KV	KX	LA	LI	LP
		LR	LT	MI	MM	MP	MU	MW	M9	NE	NF
		NI	NN	NT	NX	OR	PG	PR	PU	P0	P9
		QB	QC	QM	QS	RE	RJ	R3	SB	SN	S3
		S7	TA	UM	UO	UP	UT	U6	U8	U9	VG
		VH	VR	VW	V3	WK	WM	XF	XL	XQ	XR
		XY	YG	YM	YO	YQ	YR	Y0	ZA	ZH	Z5
		Z6	0D	2K	2L	2W	4L	4R	5K	5L	6A
		7B	7D	7E	7J	7K	7V	8B	8M	8U	9H
KL	-	AF	KQ	MP	NW						
LK	-	HR									

INTERLINE TICKETING AGREEMENT (ITA) TABLES

Displaying ITA tables

To display a master list of all carriers for which Amadeus maintains interline ticketing agreements, enter:

TGAD

There are 2 types of interline agreements, the multilateral interline traffic agreement (MITA) and the interline traffic participation agreement (MITA one-way).

MULTILATERAL INTERLINE TRAFFIC AGREEMENT (MITA):

This agreement allows airlines to sell transportation over the routes of other airlines that are members of the MITA.

INTERLINE TRAFFIC PARTICIPATION AGREEMENT (MITA ONE-WAY):

An airline can either be a MITA one-way issuing airline, or a MITA one-way participating airline.

A MITA one-way issuing airline enters an agreement with a MITA one-way participating airline to sell their tickets over the other airline's routes.
 A MITA one-way participating airline enters an agreement with a MITA one-way issuing airline to accept the issuing airlines' passengers for transportation.

You can request a **list of interline agreements for a particular airline**.
 To display the list of airlines that airline XX has inteline agreements with, enter:

TGAD-XX

Partial response:

```
--AIRLINES HAVING AGREEMENT WITH: HP
AA TP - AC TP - AD TP - AE TP -
AF TP - AI TP - AM TP - AN TP -
```

Note: the code 'TP' in the table means 'Ticketing and PTA'. The code 'E' means 'Electronic ticketing'.
 If an asterisk (*) is shown next to an airline code in the table, it means that there are exeptions to this agreement.

For example:

```
FG TP - FI TP - FJ TP - FN TP -
FQ TP - FU TP - F4 TP *- GA TP -
```

To display the exeptions **between two airlines** concerned, include both airline codes followed by an asterisk, for example:

TGAD-AZ/JU*

Response:

```
--EXCEPTIONS BETWEEN AZ AND JU
YU IT B
```

Note: the code 'B' means 'Both directions'.

In the example above, the agreement between AZ and JU applies only for journeys between YU and IT (in both directions).

To check the **agreement between two specific airlines**, include botht airline codes, but do not add an asterisk. The airline you enter first is the validating or issuing airline.

Enter, for example:

TGAD-UA/BT

TGAD transaction code
-UA dash and the two-character airline code of the **validating airline**
/BT slash and the two-character airline code of the **transporting airline**

Response:

```
--AIRLINES HAVING AGREEMENT WITH: UA  
BT T P E
```

Explanation of system response:

Airline UA has a ticketing ,PTA and electronic ticketing agreement with airline BT.

To check if BT, as validating or issuing airline has an interline ticketing agreement with AA, enter:

TGAD-BT/AA

Response:

AIRLINE NOT IN TABLE

Explanation of system response:

Airline BT, as issuing airline, has no ticketing agreements with UA. This means that airline BT can not issue UA flights on BT ticket stock for transportation.
UA, however, can issue tickets for transportation on BT.

You can also find the information about interline agreements in airline's information pages:

GG AIR LH INTER
GG AIR SK INTER
GG AIR BT INTER
GG AIR FI INTER
GG AIR OS INTER

4 REISSUING TICKETS

HE TICKET REIS

You need to reissue a ticket when there has been a change of airlines, reservations or/and routing after the ticket has been issued, but prior to completion of the journey.

There are three methods of processing a reissue.

1. Creating a manual TST using the **TTC** transaction
2. Updating an already existing TST using the **TTU** transaction
3. Repricing the itinerary and creating a new TST using the **FXP** transaction

You can use the Amadeus system to recalculate a fare.

You use the **FQD** transaction to obtain past date fares up 12 months.

Note: A past date display for US/Canada/Transborder is limited to seven days.

You can use the **FQP** and the **FXP** transaction to recalculate the fare, with point of sale/ticketing override and past date option.

Note: The past date calculations using **FQP** and **FXP** are not guaranteed because the fare notes used are for the current date.

4.1 Voluntary rerouting

Method 1: Creating a Manual TST Using the TTC Transaction

The PNR

1. Book new flights.
2. Cancel unwanted flights.
3. Enter the **FO** element. The check digit is optional.

FO 117-1234567890 3 C23 NYC12JUL0X/680498761

4. Cancel the **FH** or **FA** element.
5. Recalculate the new fare using **FQP**, override point of sale/ticketing and past date to the date of original issue:

**FQP NYC/ALHFRA-/AAFPAR-/D13DEC/ALHMUC-
/ALHNYC/R,NYC,12JUL0X**

Determine if there is any additional collection. Convert the difference in the currency of the country of origin into the currency of the country where the reissue takes place. Use today's Bankers' selling rate.

6. Enter the old form of payment and the new, if any.
7. Create a TST shell using the **TTC** transaction, including the segments you want to issue.

The TST

8. Display the TST using **TQT**.
9. Fill in the TST using either panel mode or cryptic mode, **TTI**.

Origin and Destination, the entire itinerary.

TTI/D XXXYYY

Sales Indicator, carry forward from original ticket.

TTI/S SITI

Fare Basis, taken from the ticket image

TTI/B XXX

Not-Valid-After, normally one year unless it is a special fare. Calculate from the first flown segment. If it is an open segment, calculate from the date of issue.

TTI/VXX 12JUL

Baggage Allowance, taken from the ticket image.

TTI/A20K

Enter the new **Base Fare** in the currency of the country of origin.

Equivalent Currency (if any)

Old Tax in the currency of payment, and

New Tax (if any) in the currency of country where the reissue takes place.

Total Amount, in the currency of country where the reissue takes place.

0 (zero) if there is no additional collection, or the additional amount to be collected.

TTI/RUSD3744/OUSD13.20US/XEUR3.92FR/TEUR250.92

Bankers' Rate, used to convert the additional collection into the currency of the country where the reissue takes place, if different from the currency of country of origin.

TTI/K1.15955

Note: All information is taken from the ticket image.

10. *Fare Calculation*, taken from the ticket image. The date of the first flown segment can be included.

TTI/C12JUL0X

Enter the validating carrier - the same as for the original document - and issue the ticket.

TTP/V YY

Method 2: Updating an Existing TST

The PNR

1. Book new flights.
2. Update the TST with the segments you want to issue.

TTU/T1/S3-4

3. Cancel unwanted flights.
4. Enter the **FO** element. The check digit is optional.

FO 117-1234567890 3 C23 NYC12JUL0X/680498761

5. Recalculate the new fare using **FQP**, override point of sale/ticketing and past date to the date of original issue:

**FQP NYC/ALHFRA-/AAFPAR-/D13DEC/ALHMUC-
/ALHNYC/R,NYC,12JUL0X**

Determine if there is any additional collection. Convert the difference in the currency of the country of origin into the currency of the country where the reissue takes place. Use today's Bankers' selling rate.

7. Enter the old form of payment, and the new (if any).

The TST

8. Display the TST, **TQT**.
9. Fill in the TST using either panel mode or cryptic mode, **TTI**.
Origin and Destination, the entire itinerary.

TTI/D XXXYYY

Fare Basis, taken from the ticket image

TTI/B XXX

Not-Valid-After, normally one year unless it is a special fare. Calculate from the first flown segment. If it is an open segment, calculate from the date of issue.

TTI/VXX 12JUL

Baggage Allowance, Taken from the ticket image.

TTI/A20K

See the *IATA Ticketing Handbook*, Monetary Entries.

Enter the new *Base Fare* in the currency of the country of origin.

Equivalent Currency (if any).

Old Tax in the currency of payment, and

New Tax (if any) in the currency of country where the reissue takes place.

Total Amount, in the currency of country where the re-issue takes place.

0 (zero) if there is no additional collection, or the additional amount to be collected.

TTI/RUSD3744/OUSD13.20US/XEUR3.92FR/TEUR250.92

Bankers' Rate, used to convert the additional collection into the currency of the country where the reissue takes place, if different from the currency of country of origin.

TTI/K1.15955

Note: All information is taken from the ticket image.

10. *Fare Calculation*, taken from the ticket image. The date of the first flown segment can be included.

TTI/C12JUL0X

Enter the validating carrier - the same as for the original document - remove the PNR CHNG flag and issue the ticket.

TTP/F/V YY

Method 3: Repricing Using FXP

The PNR

1. Book new flights.
2. Cancel unwanted flights.
3. Enter open segments or book segments, (fictitious, for the already flown part).
4. Cancel any active TSTs.

5. Price the itinerary using **FXP**, override sales indicator and past date:

FXP/R, NYC, 12JUL0X

Determine if there is any additional collection. Convert the difference in the currency of the country of origin into the currency of the country where the reissue takes place. Use today's Bankers' selling rate.

6. Enter the **FO** element. The check digit is optional.

FO 001-1234567890 3 C23 NYC12JUL0X/680498761

7. Enter the old form of payment, and the new, if any.

The TST

9. Display the TST, **TQT**.

10. Fill in the TST using either panel mode or cryptic mode, **TTI**.

Not-Valid-After, normally one year unless it is a special fare. Calculate from the first flown segment. If it is an open segment, calculate from the date of issue.

TTI/VXX 12JUL

Enter the new *Base Fare* in the currency of the country of origin.

Equivalent Currency (if any).

Old Tax in the currency of payment, and

New Tax (if any) in the currency of country where the reissue takes place.

Total Amount, in the currency of country where the reissue takes place.

0 (zero) if there is no additional collection, or the additional amount to be collected.

TTI/RUSD3744/OUSD13.20US/XEUR3.92FR/TEUR250.92

Bankers' Rate, used to convert the additional collection into currency of payment, if different from the currency of the country of origin.

TTI/K1.15955

Note: All information is taken from the ticket image.

Enter the validating carrier - the same as for the original document - and issue the ticket.

TTP/F/V YY

4.2 Ticket exchange option TTI/EXCH

The **TTI/EXCH** option is useful when you have to make a document exchange. It automatically converts an existing TST to a manual one, with the following changes:

- The pricing indicator is converted to **M** (manual)

However, for a negotiated fares TST (F, G, or B type) the issue indicator is changed to **R** or **Y**. If the ticketing server is not Central Ticketing, the TST type is changed to **M**, and all negotiated fares data is lost. For Central Ticketing offices, the TST indicator is changed to **B** and negotiated fares data remains untouched.

- The issue identifiers **F/I/U** are converted respectively into **R/Y/W**.
- The equivalent amount currency is converted to **0** (blank) if present. There is no change if it is not present.
- The Bankers' rate is converted to **0** (blank) if present. There is no change if it is not present.
- The new tax indicator **X** is converted to **O** (old).
- The total amount is converted to **0**. There is no change if it is already **0**.
- The total amount currency is converted into the default currency of the reissuing location. If the currency is the same, there is no change.
- The form of payment becomes an old form of payment **O/** followed by the original form of payment after the primary **FP** transaction.
- In the fare calculation, any **XF** tax is automatically changed into **PD XF** tax.

Now you can update the TST to reflect the exchange.

Note: This option is not available in the US.

Here is an automatically priced TST:

TST00001	NCE1A0900	BE/14MAR	I 0	OD	PARPAR	SI	SITI							
T-														
FXP														
1	LECLERC/MURIEL	MRS												
1	CDG	DL	8600	C	24JAN	0825	OK CRWB	PC						
2	O	JFK	DL	8601	C	31JAN	1710	OK CRWB	PC					
CDG														
FARE	F	EUR	5132.00											
TAX01	X	EUR	10.68	QXAP	TAX02	X	EUR	6.66	FRSE	TAX03	X	EUR	8.05	FRTI
TAX04	X	EUR	4.51	YCAE	TAX05	X	EUR	12.09	USAP	TAX06	X	EUR	12.09	USAS
TAX07	X	EUR	2.80	XACO	TAX08	X	EUR	6.32	XYCR	TAX09	X	EUR	2.26	AYSE
TAX10	X	EUR	2.71	XF										
TOTAL	EUR	5200.17												
PAR	DL	NYC	Q8.00	2769.50	DL	PAR	Q8.00	2769.50	NUC5555.00	END				
ROE0.923812	XF	JFK3												
4.FP	CASH													
>														

TTI/EXCH

System Response:

```
TST00001      NCE1A0900 BE/14MAR M 0      OD PARPAR SI SITI
T-
FXP
  1.LECLERC/MURIEL MRS
1  CDG DL 8600 C 24JAN 0825  OK CRWB      PC
2  O JFK DL 8601 C 31JAN 1710  OK CRWB      PC
   CDG
FARE  R EUR      5132.00
TAX01 O EUR      10.68QXAP TAX02 O EUR      6.66FRSE TAX03 O EUR      8.05FRTI
TAX04 O EUR      4.51YCAE TAX05 O EUR     12.09USAP TAX06 O EUR     12.09USAS
TAX07 O EUR      2.80XACO TAX08 O EUR      6.32XYCR TAX09 O EUR      2.26AYSE
TAX10 O EUR      2.71XF
TOTAL EUR      0.00
PAR DL NYC Q8.00 2769.50DL PAR Q8.00 2769.50NUC5555.00END
ROE0.923812 PD XF JFK3
4.FP O/CASH
>
```

Taxes

To add a new tax, enter, for example:

TTK/XEUR3.92FRSE

TTK	Transaction code
/X	Slash followed by the tax identifier (X = new tax, O = old tax)
EUR3.92	Currency code (optional) and amount
FR	ISO country code or tax type code
SE	Tax nature code (optional)

Note: Before you add, delete, or change a tax field, you must ensure that the TST total is updated to reflect the new total amount.

To change the tax identifier of a new tax to old, enter, for example:

TTK/X3-O

TTK	Transaction code
/X	Slash followed by the update, modification, or deletion indicator
3	Tax number
-O	Dash followed by the identifier (O) for old tax

The tax amount, currency, and tax code remain unchanged. The base fare, equivalent fare, and other taxes are retained.

Refundable Tax

In some markets the BSP or ARC requires taxes to be handled separately when you reissue a ticket. If you have part of a tax, or a completely unused tax to refund after you have recalculated the new fare, you update the tax panel with the amount.

The entry to update the tax panel with a refundable tax is:

TTI/QUSD22.00US -OR TTK/QUSD22.00US

TTI -or TTK	Transaction code
/Q	Slash followed by the refundable tax indicator
USD22.00	Currency code and the amount
/US	Slash followed by the ISO country code or tax type code

Refundable Passenger Facility Charges

The entry to update the tax panel with a refundable PFC is:

TTI/HEWR3 -OR TTK/HEWR3

TTI -or TTK	Transaction code
/H	Slash followed by the refundable PFC indicator
EWR	3-letter airport code
3	The amount

Note: PFCs are market-specific.

4.3 Original form of payment

HE FP

Your form of payment entry must include the original form of payment and the new form of payment, when applicable.

The original form of payment entry when there was only one payment method is:

FPO/CASH

The letter **O** following the form of payment transaction code indicates that this is the original form of payment. You can add up to three original forms of payment separated by a plus sign (+):

FPO/CASH+CHECK+CCAX37149635377004/1210

For a ticket reissue involving an additional collection, enter the additional payments after the +/- sign:

FPO/CHECK+/CASHEUR200.95

FPO	Transaction code
/CHECK	Original form of payment
+/	Separator
CASH	Additional form of payment
EUR200.95	Additional amount and currency code

You enter the original form of payment followed by the new form of payment, currency code, and amount of the additional collection.

4.4 Exchanging documents

HE FO

To exchange one document for another, enter for example:

FO 017-4402678345FRA11NOV0X

FO	Transaction code
017-4402678345	Original ticket number
FRA	City code of original issue
11NOV0X	Date of original issue

You can also include the check digit with any ticket number. The check digit is optional. If included it immediately follows the last digit of the ticket number.

FO 017-44027643912FRA11NOV0X

If you are exchanging specific coupon numbers, they are indicated with the letter **C** and follow the ticket number. Entering the check digit is optional.

FO 017-44025439081C1234FRA11NOV0X

To exchange conjunction tickets, enter:

FO 017-4402764391-93FRA11NOV0X

Here is an example of conjunction tickets using coupon numbers. Entering coupon numbers is mandatory in the U.S. The check digit is optional.

FO 017-44027643912C1234-924C1234FRA11NOV0X

You can add the IATA number to your entry. It is added at the end preceded by a slash:

FO 017-4402679126FRA11NOV0X/2020968

Here is an example of two original documents being exchanged:

FO 017-4402590456FRA11NOV0X/005-4404786557PAR12DEC0X

Here is an example of two original issue tickets and one exchange for document with a USD value of 500.00:

FO 017-4404569334-35FRA11NOV0X/007-4409678983NYC18DEC0X/USD500.00

There are four important points to remember when reissuing tickets:

- The exchange-for portion of your **FO** entry cannot contain more than two exchange-for documents.
- You can use both passenger and segment association in the **FO** entry.
- The maximum length of your entry cannot exceed 126 characters, excluding the transaction code and passenger and segment association.
- If your entry exceeds one line of text, the system automatically wraps the text to the next line.

Note: Entering coupon numbers is mandatory in the U.S.

4.5 Involuntary rerouting

When reissuing a ticket for an involuntary rerouting you must indicate:

- An endorsement when the fare is different.
- The involuntary rerouting indicator, the letter **I**, in the fare calculation element.

When the rerouting is involuntary, the IATA Ticketing Handbook requires you to enter an endorsement in the **FE** field. These endorsements are:

Entry	When The Fare
INVOL REROUTE	Remains the same
INVOL UP	Is increased

INVOL DOWN	Is decreased
-------------------	--------------

The PNR

1. Book new flights.
2. Cancel unwanted flights.
3. Update the TST with the segments you want to issue:

TTU/T1/S3-4

4. Enter the **FO** element. The check digit is optional.

FO 001-1234567890 3 C23 NYC12JUL0X/8049876

4. Recalculate the new fare using **FQP**, override point of sale/ticketing and past date to the date of original issue.

**FQP NYC/ALHFRA-/AAFPAR-/D13DEC/ALHMUC-
/ALHNYC/R,NYC,12JUL0X**

Determine if the new fare remains the same or if it is decreased or increased.

6. Enter the old form of payment.
8. Enter an endorsement element.

The TST

9. Display the TST, **TQT**.
10. Fill in the TST using either panel mode or cryptic mode, **TTI**.

Origin and Destination, the entire itinerary.

TTI/D XXXYYY

Fare Basis, taken from the ticket image.

TTI/B XXX

Not-Valid-After, normally one year unless it is a special fare. Calculate from the first flown segment. If it is an open segment, calculate from the date of issue.

TTI/VXX 12JUL

Baggage Allowance, applicable to the fare originally paid.

TTI/APC

Change the reissue indicator to **R** and the old tax indicator **O** to **0** (zero) in the total amount. If the reissue takes place in another country than the country of origin, change the currency code in the total, even if 0 (zero).

TTI/RUSD3744/OUUSD13.20US/TEUR0

11. *Fare Calculation*, insert **I-**. The date of the first flown segment can be included.

TTI/CI-12JUL0X

Enter the validating carrier, remove the PNR change flag and issue the new ticket.

TTP/F/V YY

4.6 Name change reissue

Jonas Jonaitis turi bilieta:

Bilieto numeris: 657-1234567890

Date of issue: 20JAN09

Place of issue: VNO IATA 68321111

Original issue: -

```
--- TST ---
RP/VNOLJ2902/VNOLJ2902          AA/SU  24JAN09/0744Z  24DRT6
VNOLJ2902/0001AA/24JAN07
1.JONAITIS/JONASMR
2  BT 655 K 10FEB 6 VNOLGW HK1          1530 1625  *1A/
3  BT 656 K 17FEB 6 LGWVNO HK1          S 1710 2155  *1A/
4 AP VNO +370 5 2726869 - AMADEUS TRAINING ROOM - A
5 TK TL24JAN/VNOLJ2902
6 FE PAX BT ONLY/RESTRICTIONS APPLY/S2-3
```

>TQT

```
TST00001      VNOLJ2902 AA/24JAN I 0 LD 26JAN09 OD VNOVNO SI
T-
FXB/R,UP
1.JONAITIS/JONASMR
1  VNO BT 655 K 10FEB 1530 OK KOWLT          10FEB10FEB 20K
2  O LGW BT 656 K 17FEB 1710 OK KOWLT          17FEB17FEB 20K
VNO
FARE F LTL          530.00
TX001 X LTL          50.00LTDP TX002 X LTL          53.00GBAD TX003 X LTL          40.00UBAS
TOTAL LTL          673.00
VNO BT LON102.06BT VNO102.06NUC204.12END ROE2.596329

6.FE BT ONLY/RESTRICTIONS APPLY
```

1. Keičiame pavardę:

1/1Petraitis/Petras MR

2. Pakeičiame “reissue” reikalingus TST laukus su komanda:

TTI/EXCH/T1

```
--- TST ---
RP/VNOLJ2902/VNOLJ2902          AA/SU  24JAN09/0744Z  24DRT6
VNOLJ2902/0001AA/24JAN07
1. PETRAITIS/PETRASMR
2  BT 655 K 10FEB 6 VNOLGW HK1      1530 1625  *1A/
3  BT 656 K 17FEB 6 LGWVNO HK1      S 1710 2155  *1A/
4 AP VNO +370 5 2726869 - AMADEUS TRAINING ROOM - A
5 TK TL24JAN/VNOLJ2902
6 FE PAX BT ONLY/RESTRICTIONS APPLY/S2-3
*TRN*
>TTI/EXCH/T1
TST00001  PC VNOLJ2902 AA/24JAN M 0 LD 26JAN07 OD VNOVNO SI
T-
FXB/R,UP
1. PETRAITIS/PETRASMR
1  VNO BT 655 K 10FEB 1530 OK KOWLT      10FEB10FEB 20K
2  O LGW BT 656 K 17FEB 1710 OK KOWLT      17FEB17FEB 20K
VNO
FARE R LTL      530.00
TX001 O LTL      50.00LTDP TX002 O LTL      53.00GBAD TX003 O LTL      40.00UBAS
TOTAL LTL      0.00
VNO BT LON102.06BT VNO102.06NUC204.12END ROE2.596329

6.FE BT ONLY/RESTRICTIONS APPLY
7. FP O/CASH
8. FO 657-1234567890VNO20JAN09/68321111/657-12345678906
```

- Įvedame "original issue" dokumento numerį:
FO657-1234567890VNO20JAN09/68321111
- Nuimam PC (PNR changes) ženklą nuo TST:

TTF

- Spausdinam naują bilieta: **TTP**

4.7 Voluntary reissue of totally unused tickets

1. Naujam maršrutui taikomos **kainos, mokesčiai ir ROE**, galiojantys **pagal naują išskridimo datą**.
2. Perrašytas bilietas galioja metus nuo **naujos** pirmo skrydžio **datos**, o jei nėra vienas kuponas nepanaudotas, bilietas galioja 1metus nuo **perrašymo datos**. Pvz., keleivis turi visiškai nepanaudotą bilietą, išrašytą 08JUN09, kuris galioja iki 08JUN10. Keleiviui reikia perrašyti bilietą ir nauja skrydžio data yra 07JUN09, vadinasi, perrašyto bilieto galiojimo laikas bus iki 07JUN10.

With NO ADC

Keleivis turi bilietą:

Bilieto numeris: 657-1234567891

Date of issue: 20JUN09

Place of issue: VNO IATA 68321111

Original issue: -

Keleivis keičia abiejų skrydžių datas į 31JAN ir 07FEB

RP/VNOLJ2902/VNOLJ2902 AA/SU 20JUN09/1747 JZHFQM

1. KELEIVIS/PIRMASMR

2	SK9661	Y	01FEB	4	VNOC	PH	HK1		0640	0715*1A/
3	SK	565	Y	01FEB	4	CPHC	DG	HK1	3	0820 1015*1A/E*
4	SK1568	Y	08FEB	4	CDGC	PH	HK1	1	0705 0855*1A/E*	
5	SK9662	Y	08FEB	4	CPHV	NO	HK1	3	0935 1205*1A/	
6	AP	VNO	370	5	2726869	-	AMADEUS	LITHUANIA	-A	
7	TKL25	JAN								
8	FP	CASH								

01 KELEIVIS/PIRMA*

LAST TKT DTE 31JAN10 - DATE OF ORIGIN

	AL	FLGT	BK	T	DATE	TIME	FARE BASIS	NVB	NVA	BG
VNO										
XCPH	SK	9661	Y	Y	31JAN	0640	YBLFLEX			20
PAR	SK	0565	Y	Y	31JAN	0820	YBLFLEX			20
XCPH	SK	1568	Y	Y	07FEB	0705	YBLFLEX			20
VNO	SK	9662	Y	Y	07FEB	0935	YBLFLEX			20
LTL	2010.00				31JAN07VNO	SK	X/CPH	SK	PAR387.08SK	X/CPH
									SK	VNO387.08NUC774.16END
									ROE2.596329	
LTL	25.00QX				XT	LTL	66.00ZO	LTL	4.00IZ	LTL
LTL	50.00LT				31.00FR					
LTL	115.00XT									
LTL										
LTL	2200.00									

1. Tikriname, ar bilietas galioja. Bilieto nėra vienas kuponas nepanaudotas, todėl galiojimo laikas skaičiuojamas 1metai nuo bilieto išrašymo datos. Vadinasi, galioja iki 20JUN10
2. Tikriname "Endorsements/Restrictions" įrašus ir taisykles, ar leidžiama perrašyti ir ar reikia paimti mokesčių už keitimą (ant MCO)
3. Ar yra "interline agreement" su "original issuing" carrier.
4. Ar reikalingas endorsement'as?
5. Pakeičiame rezervaciją:

SB31JAN2,3/07FEB4,5

6. Prikabiname naują kainą, kuri yra visiškai tokia pati, kaip ankstesnė:
FXP
7. Sutvarkome TST pagal "reissue" reikalavimus:

TTI/EXCH/T1

TST00001	VNOLJ2902	AA/25JAN	M 0 LD	20JUN09	OD VNOVNO	SI
T-						
FXP						
1.KELEIVIS/PIRMASMR						
1	VNO	SK 9661	Y 31JAN	0640	OK YBLFLEX	31JAN 20K
2	X CPH	SK 565	Y 31JAN	0820	OK YBLFLEX	31JAN 20K
3	O CDG	SK 1568	Y 07FEB	0705	OK YBLFLEX	31JAN 20K
4	X CPH	SK 9662	Y 07FEB	0935	OK YBLFLEX	31MAR 20K
VNO						
FARE	R	LTL	2010.00			
TX001	O	LTL	25.00QXAP	TX002	O LTL	50.00LTDP TX003 O LTL 66.00ZOAE
TX004	O	LTL	4.00IZEB	TX005	O LTL	14.00FRSE TX006 O LTL 31.00FRTI
TOTAL		LTL	0.00			
VNO SK X/CPH SK	PAR387.08	SK X/CPH SK	VNO387.08	NUC774.16	END	
ROE2.596329						
8.FP	O/CASH					
9.FV	BT					
10.	FO 657-1234567891VNO20JUN09/68321111/657-12345678910					
11.	FP O/CASH					

- 8.
8. Įrašome "original issue":
FO657-1234567891VNO20JUN09/68321111
9. Spausdiname naują bilietą:
TTP

With ADC

Upgrade

Keleivis turi bilieta:

Bilieto numeris: 657-1234567892

Date of issue: 20JUN09

Place of issue: VNO IATA 68321111

Original issue: -

Keleivis keičia grįžimo datą į 17FEB

RP/VNOLJ2902/VNOLJ2902	AA/SU	20JUN09/1844Z	3K9JCH
1.KELEIVIS/ANTRASMR			
2	BT 223 Q	11FEB 7 VNOMUC HK1	1050 1250 *1A/
3	BT 224 H	16FEB 5 MUCVNO HK1	1 1325 1720 *1A/
4 AP VNO 370 5 2726869 - AMADEUS LITHUANIA - A			
5 TK TL25JAN/VNO1A0980			
6 FE PAX VALID ON BT/SK RESTRICTIONS APPLYPER FARE COMPONENT /S2-3			
TST00001 VNOLJ2902 AA/25JAN I 0 LD 28JAN09 OD VNOVNO SI			
FXB			
1.KELEIVIS/ANTRASMR			
1	VNO BT 223 Q	11FEB 1050 OK QOW	20K
2	O MUC BT 224 H	16FEB 1325 OK HOW	20K
VNO			
FARE	F LTL	1020.00	
TX001	X LTL	50.00LTDP TX002 X LTL	49.00RAEB TX003 X LTL 20.00DESE
TOTAL	LTL	1139.00	
VNO BT MUC186.80BT VNO206.06NUC392.86END ROE2.596329			
6.FE VALID ON BT/SK RESTRICTIONS APPLYPER FARE COMPONENT			

1. Tikriname, ar bilietas galioja. Bilieto nėra vienas kuponas nepanaudotas, todėl galiojimo laikas skaičiuojamas 1metai nuo bilieto išrašymo datos. Vadinasi, galioja iki 20JUN10
2. Tikriname "Endorsements/Restrictions" įrašus ir taisykles, ar leidžiama perrašyti ir ar reikia paimti mokesį už keitimą (ant MCO)
3. Ar yra "interline agreement" su "original issuing" carrier.
4. Ar reikalingas endorsement'as?
5. Paskaičiuojame naują kainą. Tam galima naudoti FQD, FQP komandas arba rezervuoti norimą skrydį ir kainą iškvotuoti rezervacijoje su FXP.

FQPVNO/ABT/D11FEB/CQMUC-/D17FEB/ABT/CYVNO

```
FQPVNO/ABT/D11FEB/CQMUC-D17FEB/ABT/CYVNO
* FARE BASIS * DISC * PTC * FARE<LTL> * MSG *T
01 QBLECO+YB* * * 1 * 1774.00 *SR *Y
02 QOWLT+YOW* * * 1 * 1434.00 * *Y
03 QBLECO+YO* * * 1 * 1414.00 *SR *Y
*1,3*
*2-3*
>
PAGE 1/ 1
```

FQQ2

```
02 QOWLT+YOW* * * 1 * 1434.00 * *Y
LAST TKT DTE 28JAN10 - SEE ADV PURCHASE
-----
AL FLGT BK T DATE TIME FARE BASIS NVB NVA BG
VNO
MUC BT Q Q 11FEB QOWLT 11FEB11FEB 20
VNO BT Y Y 17FEB YOWLT 17FEB17FEB 20
LTL 1315.00 11FEB07VNO BT MUC186.80BT VNO319.68NUC
506.48END ROE2.596329
LTL 50.00LT
LTL 49.00RA
LTL 20.00DE
LTL 1434.00
TICKETS ARE NON-REFUNDABLE
ENDOS BT ONLY/RESTRICTIONS APPLY
```

Skaičiuojame Additional Collection:

ADC = New Fare – Old Fare + New Taxes

ADC = 1315 – 1020 = 295LTL

6. Padarome pakeitimus rezervacijoje – nuimame nereikalingus, rezervuojame naujus skrydžius.
FXP, TTU arba TTC:

```

--- TST ---
RP/VNOLJ2902/VNOLJ2902          AA/SU  20JUN09/0725Z   3K9JCH
1.KELEIVIS/ANTRASMR
2  BT 223 Q 11FEB 7 VNOMUC HK1          1050 1250   *1A/
3  BT 224 Y 17FEB 6 MUCVNO HK1          1 1420 1725   *1A/
4  AP VNO 370 5 2726869 - AMADEUS LITHUANIA - A
5  TK TL25JAN/VNO1A0980
6  FE PAX BT ONLY/RESTRICTIONS APPLY/S2-3
>tgt
T      P/S  NAME                TOTAL          FOP              SEGMENTS
1      .1  KELEIVIS/ANTRASMR     LTL            315.00           2-3

DELETED TSTS
1  A    KELEIVIS/ANTRASMR     LTL            1099.00
*TRN*
>TQT/T1
TST00001          VNOLJ2902 AA/26JAN M 1 LD 28JAN10 OD VNOVNO SI
T-
FXP
1.KELEIVIS/ANTRASMR
1  VNO BT 223 Q 11FEB 1050  OK QOW              11FEB11FEB 20K
2  O MUC BT 224 Y 17FEB 1420  OK YOWLT          17FEB17FEB 20K
VNO
FARE  R LTL      1315.00
TX001 O LTL      50.00LTDP TX002 O LTL      49.00RAEB TX003 O LTL      20.00DESE
TOTAL  LTL      295.00
VNO BT MUC186.80BT VNO319.68NUC506.48END ROE2.596329

6.FE BT ONLY/RESTRICTIONS APPLY
7.FO 657-1234567892VNO20JUN09/68321111/657-12345678921
8.FP O/CASH+/CASH

```

ADC suvesti yra komanda **TTK/T1/T315**

7. Įrašome "original issue":
FO657-1234567892VNO20JAN08/68321111
8. Form of Payment:
FPO/CASH+/CASH
10. Spausdiname naują bilietą ir išrašome **MCO** už keitimą:
TTP

Rerouting

Keleivis turi bilietą:
 Bilieto numeris: 657-1234567892
 Date of issue: 20JUN09
 Place of issue: VNO IATA 68321111
 Original issue: -

Keleivis nori skristi VNO-CPH-PAR-CPH-VNO 18-25FEB

```

--- TST ---
RP/VNOLJ2902/VNOLJ2902          AA/SU  26JUN09/0808Z  3OAP9W
  1.KELEIVIS/TRECIASMR
  2  SK2749 Y 15FEB 4 PLQCPH HK1          0635 0655 *1A/E*
  3  SK2746 Y 20FEB 2 CPHPLQ HK1          3 1250 1500 *1A/E*
  4  AP VNO 370 5 2726869 - AMADEUS LITHUANIA - A
  5  TK TL26JAN/VNO1A0980
  6  FP CASH
  7  FV BT
>tqt
TST00001      VNOLJ2902 AA/26JUN I 0 LD 15FEB10 OD PLQPLQ SI
T-
FXP
  1.KELEIVIS/TRECIASMR
  1  PLQ SK 2749 Y 15FEB 0635  OK YBLFLEX          20K
  2  O CPH SK 2746 Y 20FEB 1250  OK YBLFLEX          20K
    PLQ
FARE  F LTL      1900.00
TX001 X LTL      40.00LTDP TX002 X LTL      58.00ZOAE
TOTAL  LTL      1998.00
PLQ SK CPH365.90SK PLQ365.90NUC731.80END ROE2.596329

  6.FP CASH
  7.FV BT

```

1. Tikriname, ar bilietas galioja. Bilieto nėra vienas kuponas nepanaudotas, todėl galiojimo laikas skaičiuojamas 1metai nuo bilieto išrašymo datos. Vadinasi, galioja iki 20JUN10
2. Tikriname “Endorsements/Restrictions” įrašus ir taisykles, ar leidžiama perrašyti ir ar reikia paimti mokestį už keitimą (ant MCO)
3. Ar yra “interline agreement” su “original issuing” carrier.
4. Ar reikalingas endorsement’as?
5. Paskaičiuojame naują kainą. Tam galima naudoti FQD, FQP komandas arba rezervuoti norimą skrydį ir kainą iškvotuoti rezervacijoje su FXP.

FQPVNO/D18FEB/ASK/CYCPHCDG-/D25FEB/ASKCPHVNO

```

FQPVNO/D18FEB/ASK/CYCPHCDG-/D25FEB/ASKCPHVNO
* FARE BASIS * DISC * PTC * FARE<LTL> * MSG *T
01 Y * * * 1 * 6163.00 * *Y
02 YBLFLEX+Y* * * 1 * 3537.00 * *Y
03 YBLFLEX * * 1 * 2200.00 * *Y
*2*FARE VALID FOR E TICKET ONLY
>
PAGE 1/ 1
*TRN*
FQQ3
03 YBLFLEX * * 1 * 2200.00 * *Y
LAST TKT DTE 18FEB10 - DATE OF ORIGIN
-----
AL FLGT BK T DATE TIME FARE BASIS NVB NVA BG
VNO
XCPH SK Y Y 18FEB YBLFLEX 20
PAR SK Y Y YBLFLEX 20
XCPH SK Y Y 25FEB YBLFLEX 20
VNO SK Y Y YBLFLEX 20
LTL 2010.00 18FEB07VNO SK X/CPH SK PAR387.08SK X/CPH
SK VNO387.08NUC774.16END ROE2.596329
LTL 25.00QX XT LTL 66.00ZO LTL 4.00IZ LTL 14.00FR LTL
LTL 50.00LT 31.00FR
LTL 115.00XT
LTL 2200.00

```

6. Skaičiuojame Additional Collection:

ADC = New Fare – Old Fare + New Taxes

ADC = 2010 – 1900 + 10LT+8ZO+25QX+4IZ+45FR = 202 LTL

7. Padarome pakeitimus rezervacijoje – nuimame nereikalingus, rezervuojame naujus skrydžius.

8. Sutvarkome TST pagal “reissue” reikalavimus.

```
--- TST ---
RP/VNOLJ2902/VNOLJ2902          AA/SU  26JUN09/0954Z   3OAP9W
1.KELEIVIS/TRECIASMR
2  SK9661 Y 18FEB 7 VNOCPH HK1      0655 0730 *1A/
3  SK 565 Y 18FEB 7 CPHCDG HK1      3 0820 1015 *1A/E*
4  SK1560 Y 25FEB 7 CDGCPH HK1      1 1800 1950 *1A/E*
5  SK9676 Y 25FEB 7 CPHVNO HK1      3 2030 2300 *1A/
>tqt/t1
TST00001      VNOLJ2902 AA/26JUN M 1 LD 18FEB08 OD VNOVNO SI
T-
EXP
1.KELEIVIS/TRECIASMR
1  VNO SK 9661 Y 18FEB 0655 OK YBLFLEX      18FEB 20K
2 X CPH SK 565 Y 18FEB 0820 OK YBLFLEX      18FEB 20K
3 O CDG SK 1560 Y 25FEB 1800 OK YBLFLEX      18FEB 20K
4 X CPH SK 9676 Y 25FEB 2030 OK YBLFLEX      18FEB 20K
VNO
FARE  R LTL      2010.00
TX001 X LTL      25.00QXAP TX002 X LTL      10.00LTD TX003 X LTL      8.00ZO
TX004 O LTL      4.00IZEB TX005 O LTL      14.00FRSE TX006 O LTL      31.00FRTI
TX007 O LTL      40.00LT TX008 O LTL      58.00ZO TX009 X LTL      4.00ZI
TX010 X LTL      45.00ZI
TOTAL  LTL      202.00
VNO SK X/CPH SK PAR387.08SK X/CPH SK VNO387.08NUC774.16END
ROE2.596329

8. FO 657-1234567891VNO20JUN09/68321111/657-12345678910
9. FP O/CASH+/CASH
10.FV BT
>
```

ADC suvesti yra komanda **TTK/T1/T315**

Tax'ų pakeitimai:

TTK/X25QX – įrašyti mokesį su X indikatoriumi

TTK/O40LT – įrašyti mokesį su O indikatoriumi

TTK/X3-O – pakeisti mokesčio nr 3 indikatorių į O

TTK/X2-O50QX – pakeisti mokesčio nr 2 indikatorių ir sumą

9. Įrašome “original issue”:

FO657-1234567891VNO20JUN09/68321111

10. Form of Payment:

FPO/CASH+/CASH

11. Spausdiname naują bilietą: **TTP**

Different country of origin

Keleivis turi bilieta:

Bilieto numeris: 657-1234567894

Date of issue: 20JUN09

Place of issue: RIX IATA 68321122

Original issue: -

Keleivis nori skristi VNO-CPH-ATH-CPH-VNO 14-21FEB

RP/VNOLJ2902/VNOLJ2902	AA/SU	26JUN09/1214Z	3QWGZO
1.KELEIVIS/KETVIRTAS MR			
2	BT 131 Y 14FEB 3	RIXCPH HK1	0700 0730 *1A/E*
3	SK 777 Y 14FEB 3	CPHATH HK1	3 0920 1335 *1A/E*
4	SK 778 Y 21FEB 3	ATHCPH HK1	1425 1650 *1A/E*
5	BT 140 Y 21FEB 3	CPHRIX HK1	3 2035 2255 *1A/E*
6	AP VNO 370 5 2726869	- AMADEUS LITHUANIA - A	
7	TK TL26JAN/VNO1A0980		
8	FE PAX VALID ON BT/SK ONLY/S2-5		
TRN			
>			
TST00001	VNOLJ2902	AA/26JUN I 0 LD 14FEB10	OD RIXRIX SI
T-			
EXP/R, RIX			
1.KELEIVIS/KETVIRTAS MR			
1	RIX BT 131 Y 14FEB	0700 OK YBLFLEX	20K
2	X CPH SK 777 Y 14FEB	0920 OK YBLFLEX	20K
3	O ATH SK 778 Y 21FEB	1425 OK YBLFLEX	20K
4	X CPH BT 140 Y 21FEB	2035 OK YBLFLEX	20K
RIX			
FARE	F LVL	520.00	
TX001	X LVL	8.60LVDP TX002 X LVL	13.40ZOAE TX003 X LVL 8.50GRAE
TX004	X LVL	8.20WPDP TX005 X LVL	2.40WQSE
TOTAL	LVL	561.10	
RIX BT X/CPH SK ATH491.98SK X/CPH BT RIX491.98NUC983.96END			
ROE0.528473			
8.FE VALID ON BT/SK ONLY			

1. Tikriname, ar bilietas galioja. Bilieto nė vienas kuponas nepanaudotas, todėl galiojimo laikas skaičiuojamas 1metai nuo bilieto išrašymo datos. Vadinasi, galioja iki 20JUN10
2. Tikriname "Endorsements/Restrictions" įrašus ir taisykles, ar leidžiama perrašyti ir ar reikia paimti mokesť už keitimą (ant MCO)
3. Ar yra "interline agreement" su "original issuing" carrier.
4. Ar reikalingas endorsement'as?
5. Palyginame kainas. Tam geriausia naudoti FQP komandą.

**FQPVNO/ABT/D14FEB/CYCPH/ASKATH-
D21FEB/ASK/CYCPH/ABTVNO/R,RIX**

```

FQPVNO/ABT/D14FEB/CYCPH/ASKATH-/D21FEB/ASK/CYCPH/ABTVNO/R,RI
X
* FARE BASIS * DISC * PTC * FARE<LVL> * MSG *T
01 YBLFLEX * * 1 * 458.70 * *Y
>
>fqql
FQQL
01 YBLFLEX * * 1 * 458.70 * *Y
LAST TKT DTE 14FEB10 - DATE OF ORIGIN
-----
AL FLGT BK T DATE TIME FARE BASIS NVB NVA BG
VNO
XCPH BT Y Y 14FEB YBLFLEX 20
ATH SK Y Y YBLFLEX 20
XCPH SK Y Y 21FEB YBLFLEX 20
VNO BT Y Y YBLFLEX 20
LTL 2040.00 14FEB07VNO BT X/CPH SK ATH392.86SK X/CPH
LVL 416.00 BT VNO392.86NUC785.72END ROE2.596329
LVL 10.20LT XT LVL 8.50GR LVL 8.20WP LVL 2.40WQ
LVL 13.40ZO
LVL 19.10XT
LVL 458.70
RATE USED 1LTL=0.203546LVL
ENDOS VALID ON BT/SK ONLY
PAGE

```

6. Skaičiuojame Additional Collection:

ADC = New Fare – Old Fare + New Taxes

Matome, kad nauja kaina mažesnė, todėl ADC bus tik nauji mokesčiai, o kainų skirtumui ir grąžinamom tax'om reikia išrašyti **MCO** "For Refund" arba "For Further Transportation"

ADC = 50

Jei Fare būtų didesnė, reikėtų paskaičiuoti skirtumą Latvijos Latais ir konvertuoti į Litus su komanda:

FQC100LVL/LTL

7. Padarome pakeitimus rezervacijoje – nuimame nereikalingus, rezervuojame naujus skrydžius.

8. Sutvarkome TST pagal "reissue" reikalavimus.

```
--- TST ---
RP/VNOLJ2902/VNOLJ2902          AA/SU  26JUN09/1421Z  3QWGZO
1.KELEIVIS/KETVIRTAS MR
2 BT 161 Y 14FEB 3 VNOC PH HK1      0640 0715 *1A/
3 SK 777 Y 14FEB 3 CPHATH HK1      3 0920 1335 *1A/E*
4 SK 778 Y 21FEB 3 ATHCPH HK1      1425 1650 *1A/E*
5 BT 166 Y 21FEB 3 CPHVNO HK1      3 2030 2300 *1A/
6 AP VNO 370 5 2726869 - AMADEUS LITHUANIA - A
7 TK TL26JAN/VNO1A0980
8 FE PAX VALID ON BT/SK ONLY/S2-5
9 FO 657-1234567894RIX20JAN07/68321122/657-12345678943
*TRN*
>tqt/t1
TST00001      VNOLJ2902 AA/26JUN M 1 LD 14FEB10 OD VNOVNO SI
T-
FXP
1.KELEIVIS/KETVIRTAS MR
1 VNO BT 161 Y 14FEB 0640 OK YBLFLEX      14FEB 20K
2 X CPH SK 777 Y 14FEB 0920 OK YBLFLEX      14FEB 20K
3 O ATH SK 778 Y 21FEB 1425 OK YBLFLEX      14FEB 20K
4 X CPH BT 166 Y 21FEB 2030 OK YBLFLEX      14FEB 20K
VNO
FARE R LTL      2040.00
EQUIV LVL LTL
TX001 X LTL      50.00L TDP TX002 O LTL      66.00Z OAE TX003 O LTL      42.00GRAE
TX004 O LTL      40.00WPDP TX005 O LTL      12.00WQSE
TOTAL LTL      50.00
VNO BT X/CPH SK ATH392.86SK X/CPH BT VNO392.86NUC785.72END
ROE2.596329

8.FE VALID ON BT/SK ONLY
9.FO 657-1234567894RIX20JUN09/68321122/657-12345678943
10.FP O/CASH+/CASH
```

ADC suvesti yra komanda **TTK/T1/T50**

Tax'ų pakeitimai – žr. psl. 20

Ekvivalentas: **TTK/ELVLLTL**

9. Įrašome "original issue":

FO657-1234567894RIX20JUN09/68321122

10. Spausdiname naują bilieta: **TTP**

11. Išrašyti **MCO** "For Refund" arba "For Further Transportation". **MCO** "For Further Transportation" neturi viršyti **USD750**.

MCO as payment

Reikia išrašyti grupei bilietus. 3200LTL jau sumokėta ir yra išrašytas MCO depozitui.

MCO numeris: 657-1928146401

Date of issue: 26JUN09

Place of issue: VNO IATA 68345885

Original issue: -

RP/VNOLJ2902/VNOLJ2902 BB/SU 26JUN09/1543Z 3TNKUH
 0. 3TOUR NM: 9
 10 BT 223 G 20MAR 2 VNOMUC HN12 1050 1250 *1A/
 11 BT 224 G 25MAR 7 MUCVNO HN12 1 1325 1720 *1A/
 12 MCO BT VNO 26JAN/LTL 720.00/*DEPOSITS DOWN PAYMENTS/P6
 13 AP VNO +370 5 2726869 - AMADEUS TRAINING ROOM - A
 14 TK TL26JAN/VNOLJ2902
 15 SSR GRPF YY SETTLED FARE

1. Sukuriame TST grupinei kainai

TST00001 VNOLJ2902 BB/26JUN M 9 OD VNOVNO SI
 T-
 1.BEBRAS/NOJUSMR 2.GRYBAS/JULIUSMR 3.KOVAS/MARIUSMR
 4.LAPE/KAZYSMR 5.MESKELA/POVILASMR 6.PAUKSTIS/JONASMR
 7.VILKAS/IGNASMR 8.VOVERIS/VYTAUTASMR 9.ZVIRBLIS/PETRASMR
 1 VNO BT 223 G 20MAR 1050 RQ YGV12 20MAR20MAR 20K
 2 O MUC BT 224 G 25MAR 1325 RQ YGV12 25MAR25MAR 20K
 VNO
 FARE I LTL 600.00
 TX001 X LTL 50.00LT TX002 X LTL 49.00RA TX003 X LTL 20.00DE
 TOTAL LTL 719.00
 VNO BT MUC M/IT BR VNO M/IT END
 16.FE *M*BT ONLY
 17.FP CASH
 18.FV BT

2. 4 bilietai turi būti išspausdinti su NO ADC, vienas su ADC 324LTL, tai padengs sumą ant MCO 3200LTL. Likusieji 7 bilietai turi būti atspausdinti kaip bilietai su pilna kaina.

4 bilietai su NO ADC:

TST00002 VNOLJ2902 BB/26JUN M 9 OD VNOVNO SI
 T-
 1.BEBRAS/NOJUSMR 2.GRYBAS/JULIUSMR 3.KOVAS/MARIUSMR
 4.LAPE/KAZYSMR
 1 VNO BT 223 G 20MAR 1050 RQ YGV12 20MAR20MAR 20K
 2 O MUC BT 224 G 25MAR 1325 RQ YGV12 25MAR25MAR 20K
 VNO
 FARE Y LTL 600.00
 TX001 O LTL 50.00LT TX002 O LTL 49.00RA TX003 O LTL 20.00DE
 TOTAL LTL 0.00
 VNO BT MUC M/IT BR VNO M/IT END
 16.FE *M*BT ONLY
 17.FO 657-1928146401VNO26JUN09/68345885/657-19281464012
 19.FP O/CASH
 20.FV BT

vienas su ADC 324LTL

5.MESKELA/POVILASMR
 1 VNO BT 223 G 20MAR 1050 RQ YGV12 20MAR20MAR 20K
 2 O MUC BT 224 G 25MAR 1325 RQ YGV12 25MAR25MAR 20K
 VNO
 FARE Y LTL 600.00
 TX001 O LTL 50.00LT TX002 O LTL 49.00RA TX003 O LTL 20.00DE
 TOTAL LTL 324.00
 VNO BT MUC M/IT BR VNO M/IT END
 16.FE *M*BT ONLY
 18.FO 657-1928146401VNO26JUN09/68345885/657-19281464012
 21.FP/CASH+/CASH
 22.FV BT

Not first issue

Keleivis turi bilieta:

Bilieto numeris: 657-1234567895

Date of issue: 20MAY09

Place of issue: VNO IATA 68320313

Original issue: 657-9876543210VNO10NOV08/68320313

Keleivis pavélavo į reisa, reikia perrašyti bilieta:

```
--- TST ---
RP/VNOLJ2902/VNOLJ2902          BB/SU  20MAY09/1649Z  3UFTT5
VNOLJ2902/0002BB/26JAN07
1.KELEIVIS/PENKTASMR
2  SK9661 C 24FEB 6 VNOCPH HK1      0655 0730 *1A/
3  SK1673 C 24FEB 6 CPHTXL HK1      3 0820 0920 *1A/E*
4  BT 216 C 02MAR 5 TXLVNO HK1      1455 1800 *1A/

TST00001      VNOLJ2902 BB/20MAY M 0 LD 24FEB10 OD VNOVNO SI
FXP
1.KELEIVIS/PENKTASMR
1  VNO SK 9661 C 24FEB 0655 OK C      24FEB 30K
2  O CPH SK 1673 C 24FEB 0820 OK C      24FEB 30K
3  O TXL BT 216 C 02MAR 1455 OK C      24FEB 30K
VNO
FARE R LTL      4759.00
TX001 O LTL      50.00LTDP TX002 O LTL      33.00ZOAE TX003 O LTL      52.00RAEB
TX004 O LTL      18.00DESE
TOTAL LTL      0.00
VNO SK CPH814.61SK BER BT VNO25M1018.26NUC1832.87END ROE2.59632
9

7.FO 657-9876543210VNO20MAY09/68320313/657-98765432102
```

1. Jei pagal taisykles bilietas perrašomas, keičiam rezervaciją, įvertinam endorsement'o reikalingumą. Lyginame kainas.
2. Sutvarkome TST pagal "reissue" reikalavimus. Galima panaudoti rezervacijoje jau esančią TST ir ją update'inti:

```
TST00001      PC VNOLJ2902 BB/26JAN M 1 LD 20MAY09 OD BERVNO SI
T-
FXP
1.KELEIVIS/PENKTASMR
1  TXL BT 216 C 02MAR 1455 OK C      24FEB 30K
VNO
FARE R LTL      4759.00
TX001 O LTL      50.00LTDP TX002 O LTL      33.00ZOAE TX003 O LTL      52.00RAEB
TX004 O LTL      18.00DESE
TOTAL LTL      0.00
VNO SK CPH814.61SK BER BT VNO25M1018.26NUC1832.87END ROE2.59632
9

7.FO 657-9876543210VNO20MAY09/68320313/657-98765432102
```

TTU/S2-4

```
TST00001  PC VNOLJ2902 BB/26JAN M 1 LD 20MAY09 OD VNOVNO SI
T-
EXP
1.KELEIVIS/PENKTASMR
1  VNO SK 9674 C 24FEB 1215 OK
2  O CPH SK 679 C 24FEB 1420 OK
3  O TXL BT 216 C 02MAR 1455 OK C          24FEB 30K
VNO
FARE  R LTL      4759.00
TX001 O LTL      50.00LTDP TX002 O LTL      33.00ZOAE TX003 O LTL      52.00RAEB
TX004 O LTL      18.00DESE
TOTAL  LTL        0.00
VNO SK CPH814.61SK BER BT VNO25M1018.26NUC1832.87END ROE2.59632
9

7.FO 657-9876543210VNO20MAY09/68320313/657-98765432102
```

Užpildome trūkstantus TST laukus: **TTI/BC/VXX24FEB/A30K**

3. Kai bilietas perrašomas ne pirmą kartą, yra labia svarbu teisingai įrašyti FO elementą:

! FO657-9876543210VNO20MAY09/68320313/657-1234567895

4. Jei naudojome TTU komandą, reikia nepamiršti prieš spausdinant surinkti komandą **TTF**, kad nuimtumėm PC ženklą nuo TST.

```
TST00001  VNOLJ2902 BB/26JAN M 1 LD 20MAY09 OD VNOVNO SI
T-
EXP
1.KELEIVIS/PENKTASMR
1  VNO SK 9674 C 24FEB 1215 OK C          24FEB 30K
2  O CPH SK 679 C 24FEB 1420 OK C          24FEB 30K
3  O TXL BT 216 C 02MAR 1455 OK C          24FEB 30K
VNO
FARE  R LTL      4759.00
TX001 O LTL      50.00LTDP TX002 O LTL      33.00ZOAE TX003 O LTL      52.00RAEB
TX004 O LTL      18.00DESE
TOTAL  LTL        0.00
VNO SK CPH814.61SK BER BT VNO25M1018.26NUC1832.87END ROE2.596329

7. FO 657-9876543210VNO20MAY09/68320313/657-12345678954
8. FPO/CASH
```

4.8 Voluntary reissue of partially used tickets

1. Bilietas gali būti perrašytas, jei bent vienas jo kuponas yra nepraskristas ir galioja. Jei yra likęs tik “domestic” skrydis (skrydžiai po Skandinaviją ir po USA/CA yra traktuojami kaip “domestic”), bilietas negali būti perrašytas “international” skrydžiui.
2. Perrašytas bilietas galioja ne ilgiau, nei “original issue”
3. Kainos turi būti galiojančios pagal kelionės pradžios datą, ROE naudojamas iš “original” bilieto.
4. TST tvarkoma tais pačiais principais, kaip ir “totally unused” perrašymo atvejais.

5 PTA - PREPAID TICKET ADVICE

PTA – kai pinigai už bilietą sumokami vienoje šalyje, o bilietas atspausdinamas ir atiduodamas keleiviui kitoje šalyje. Pinigus mokančiajam asmeniui yra išrašomas MCO.

Kaip daryti PTA vienam keleiviui:

<p>I.</p> <p>Kuriama rezervacija, išsaugoma kaina</p>	<p>Rezervuokite norimus skrydžius. Išsaugokite kainą su komanda: FXB/R,VNO.XXX arba FXP/R,VNO.XXX</p> <p>FXB/R, – komanda VNO – miestas, kuriame sumokami pinigai . – skiriamasis ženklas XXX – miesto, kuriame bus spausdinamas bilietas, kodas</p>
<p>II.</p> <p>MCO</p> <p>išrašymas</p>	<p>1) FQC1480LTL/EUR – su šia komanda paverčiame TST esančią “Total” sumą į tos šalies valiutą, iš kur yra išskridimas. Taip apskaičiuojame “exchange value” – N.</p> <p>2) IMCM1/SKMIL10JUN/P1</p> <p>3) IMCM 1 - komanda, sukurianti MCO eilutę rezervacijoje TMI/FEUR420/ELTL1450/X16EX/X14HB/X100XP/NEUR429 TMI - duomenų suvedimo į MCO “kaukę” (TSM) komanda F – Fare E – Equivalent X – Mokesčiai (nepamiršti suvesti PTA mokesčio XP) N – Exchange value in Local Currency (Fare + Taxes be XP) (Jei darote PTA keliems keleiviams, sumas padauginkite iš keleivių skaičiaus)</p> <p>4) TMI/K13,4528 K1 - BSR (Bank Selling Rate), paimamas iš TST</p> <p>5) TMI/H10JUN FC:MIL SK CPH SK PLQ537.00NUC537.00 H – Remarks (čia laisvu tekstu surašoma papildoma informacija apie skrydį, pvz. reiso Nr., data, miestų poros, “fare calculation” ir pan.)</p> <p>Kad galėtumėm atspausdinti MCO, suvedam “fare elements”:</p> <p>6) FE REFUND TO SPONSOR ONLY/L4 (Jei darote PTA keliems keleiviams į FE galite surašyti kitų keleivių pavardes)</p> <p>7) FM7/L4</p> <p>8) FPCASH/L4 L4 – MCO eilutės Nr. rezervacijoje</p> <p>9) TTM MCO spausdinimo komanda</p>

Vienos aviakompanijos (pvz.: SU, OK, AY...) rezervaciją sutvarko pačios. Joms reikia nusiųsti Jūsų atspausdintą MCO, rezervaciją bei TST ("prikabintą" kainą) ir pati a/k pabaigs tvarkyti PTA.

Kitos aviakompanijos (SK, BT, LH, OS...) pageidauja, kad patys agentai pagal PTA reikalavimus sutvarkytų TST bei rezervaciją ir nusiųstų ją į eiles į ticketing'o ofisą. Žemiau parodyta, kaip sutvarkyti rezervaciją ir TST, jei darote PTA su **SK aviakompanija** (daugiau informacijos rasite [GGAIR SK PNRPTA, MS85](#))
Ar darant PTA reikia tvarkyti PNR ir TST kitoms aviakompanijoms ir kaip tai daryti, pasitikslinkite su jomis pačiomis arba ieškokite informacijos GGAIKXX puslapiuose (XX – a/k kodas).

<p>III.</p> <p>PNR , TST sutvarkymas</p>	<ol style="list-style-type: none">1) RM PWCT ATO 10JUN (Passenger will contact airport office)2) RM PTA TTL EUR420/EQUIV LTL1450/TAX LTL16EX + LTL14HB + LTL100XP (duomenys paimami iš TST) Pakeičiame TST, kad "ticketing'o" ofisas galėtų atspausdinti bilietą:3) TTI/EXCH4) TTK/TXXX0 (XXX - valiutos kodas - "Total" valiuta pakeičiama į "original" valiuta)5) FPO/PT/CASH (suvedama apmokėjimo forma)6) FO117-1234567890VNO01JUN09/68321111 FO - komanda 117-1234567890 – atspausdinto MCO numeris VNO – kur buvo atspausdintas MCO 01JUN09 – kada buvo atspausdintas MCO 68321111 – IATA Nr., kurioje buvo atspausdintas MCO
<p>IV.</p> <p>QE – rezervacija siunčiama "ticketing'o" ofisui į eiles</p>	<p>Nusiunčiame rezervaciją į eiles į "ticketing'o" ofisą, kuriame keleivis atsiims bilietą: QE/MILSK0001/80 QE – komanda MILSK0001 – "ticketing'o" ofiso adresas, kur keleiviui bus atspausdintas ir atiduotas bilietas. Šį adresą surasite GGAIKSKXXX.700 puslapyje, kur XXX – miesto kodas, kuriame bus spausdinamas bilietas 80 – eilės Nr., skirtas PTA rezervacijoms</p> <p>Jei surinkus šią komandą jums sistema parašo "RESTRICTED", reikia į rezervaciją įvesti ES elementą ir suteikti "ticketing'o" ofisui galimybę atsidaryti jūsų rezervaciją ir pakartoti QE/... komandą:</p> <p>ESMILSK0001-B ES – komanda MILSK0001 – "ticketing'o" ofiso adresas B – leidimas atsidaryti rezervaciją ir ją spausdinti</p>

Eilės adresą galima surasti info puslapiuose: **GGAIRSKMIL MS700**

More information about PTA transactions, please refer to **GG AIR SK PNRPTA**.

6 TICKET PRINT

You issue a ticket by using the TTP entry. The tickets issued are either based on the PNR or the existing TST. You may add options to the TTP entry.

Passenger types / Itinerary

If you will print the tickets for a PNR that is not containing a TST, the TTP entry will price and issue the tickets at the same time.

```
RP/VNO1A0980/VNO1A0980          SA/SU  04JUL09/1419Z  Z5KCO3
 1. PAX/FAR MR   2. PAX/MOR MRS (INF/BABY/15MAY09)
 3  BT 131 C 17SEP 5 RIXCPH HK2          0650 0720  *1A/
 4  BT 134 C 19SEP 7 CPHRIX HK2          3 1020 1245  *1A/
 5 AP RIX 371 7357600 - AMADEUS LATVIA S.I.A - A
 6 TK TL10SEP/VNO1A0980
```

To avoid the system to give a ticket for the infant, you may price and issue the passenger holding a seat only.

TTP/PAX

Or you may price and issue the infant ticket only.

TTP/INF

If your travel agency is issuing the Amadeus itinerary, you may print the ticket for all passengers and issue an itinerary at the same time.

TTP/IEP

Passenger / TST related ticketing

If only some parts of the PNR are to be ticketed you may select them referring to specific passengers or TST numbers.

```
RP/VNO1A0980/VNO1A0980          SA/SU  04JUL09/1419Z  Z5KCO3
 1. PAX/FAR MR   2. PAX/MOR MRS (INF/BABY/14MAY09)
 3  BT 131 C 17SEP 5 RIXCPH HK2          0650 0720  *1A/E
 4  BT 134 C 19SEP 7 CPHRIX HK2          3 1020 1245  *1A/E
 5 AP RIX 371 7357600 - AMADEUS LATVIA S.I.A - A
 6 TK TL10SEP/VNO1A0980
```

In this example there is no stored TST, and only the ticket for Far Pax is to be issued.

TTP/P1

P1 Passenger number 1 only

In some occasions the PNR contains several TSTs. The system issues the tickets for the passenger you selected for all segments/TSTs he is connected to. If there are

several TSTs in a PNR and you only want to issue tickets for some of them, this can be specified in your entry.

View the TSTs by using TQT.

T	P/S	NAME	TOTAL	FOP	SEGMENTS
1	.1	PROPOLISS/LAIMONIS MR	LVL 999.00	CASH	5,8
2	.1	PROPOLISS/LAIMONIS MR	LVL 488.40	CASH	6-7
3	.2	PROPOLISS/ARKADIJS MR	LVL 1233.00	CASH	5,8
4	.2	PROPOLISS/ARKADIJS MR	LVL 556.40	CASH	6-7
5	.3	PROPOLISS/BENEDIKTS MR	LVL 934.90	CASH	5-6
6	.3	PROPOLISS/BENEDIKTS MR	LVL 1006.30	CASH	7-8
7	.4	PROPOLISS/ARCIBALDS MR	LVL 1698.20	CASH	5-8
DELETED TSTS					
1	A	PROPOLISS/LAIMONIS MR	LVL 584.00		
2	A	PROPOLISS/LAIMONIS MR	LVL 345.40		

Passenger's number 1 is connected to both TST number 1 and 2. Passenger number 2 is connected to TSTs 3 and 4, passenger nr 3 is connected to TST number 5 and 6 and finally passenger nr 4 is connected to only one TST number 7.. To avoid all segments to be ticketed you refer to the TST numbers.

TTP / T3,4

TTP/ Ticket to be printed indicator followed by a slash
T3,4 TST number 3 and 4

Segment selection

If a PNR is containing several segments and only some of them are to be ticketed, you may price and ticket them in the same entry.

RP/VNO1A0980/VNO1A0980	SA/SU	04JUL09/1521Z	Z5YKGW
1. TRUSIS/KARLIS MR			
2 OK 883 C 02DEC 4 RIXPRG HK1		0715 0805	*1A/
3 OK4764 C 02DEC 4 PRGCDG HK1		1015 1200	*1A/
4 AF7706 Y 02DEC 4 CDGNCE HK1	1510 2F	1540 1715	*1A/E*
5 AF7701 Y 08DEC 3 NCECDG HK1	0935 2	1005 1140	*1A/E*
6 OK 761 C 08DEC 3 CDGPRG HK1	2E	1545 1735	*1A/E*
7 OK 882 C 08DEC 3 PRGRIX HK1		1910 2155	*1A/
8 AP RIX 371 7357600 - AMADEUS LATVIA S.I.A - A			
9 TK TL01DEC/VNO1A0980			

You are only going to ticket the trip for segment 4 and 5. Do not print the ticket, only check if it is OK.

TTP / S4-5 / TKT

Override

A TST is active for 3 days after it has been created. You may override the fare, but be aware that the manual-pricing indicator is added to the TST. In the TST the letter **M** for manually pricing, and the number **3** for pricing override is indicated in the header line.

It is therefore recommended to insert a RM line in the PNR with the name of the airline that accepted this transaction (RM Override approved by Ann B/KL 07AUG).

The input to override an existing TST that is no longer active:

TTP / O

For further information please refer to **HE OVERRIDE**.

TTP / R

Help

For further information about options you may add to your TTP entry, please refer to:

HE TTP

PRINTING A TICKET 1 EN 1DEC08 1321Z			
FOR AN EXPLANATION, PLEASE ENTER: MS148			
TASK	FORMAT		REFERENCE
----	-----		-----
BASIC ENTRY	TTP		MS148
PRINTER IDENTIFICATION	TTP/X ED1		MS316
PNR RETRIEVAL	TTP/RT		MS337
INFANT/ADULT OPTION	TTP/INF -OR- TTP/PAX		MS337
AIRLINE VALIDATION	TTP/V AF		MS379
PASSENGER SELECT	TTP/P1, 3-5		MS379
SEGMENT SELECT	TTP/S4		MS400
OPEN RETURN	TTP/OPEN		MS421

7 ELECTRONIC TICKETING

7.1 Introduction to Electronic Ticketing

Elektroninis bilietas - tai virtualus bilietas, suteikiantis teisę keleiviui įsiregistruoti į lėktuvo reisus.

E-bilietų spausdinimui yra reikalingos šios sąlygos:

1. Kad jūsų ofisas galėtų spausdinti e-bilietus, reikia padaryti tam tikrus **pakeitimus** jūsų **ofiso profaile** (Amadeus Help Desk'o funkcija).
2. Jūs **neturite** būti **Temporary Ticketing Mode** aplinkoje (TY).
3. Ar **aviakompanija leidžia** mūsų rinkoje spausdinti e-bilietus, tikriname:

TGETD-LT

COUNTRY	LT						
ELECTRONIC TICKETING CARRIERS							
AC	AF	AP	AY	BA	BD	DL	EI
HR	KL	KQ	LH	LO	OK	OS	SA
SK	SN	TG	UA				

4. Rezervacijoje prie segmentų turi būti **E indikatoriai**:

1. TEST/TESTMR								
2 LH3253 C 10JAN 1 VNOFRA HK1 1300 1345 1450 *1A/E*								
3 LH3252 C 20JAN 4 FRAVNO HK1 0920 0950 1255 *1A/E*								

5. Aviakompanija į rezervaciją turi būti atsiuntusi savo rezervacijos Nr. (**Record Locator Return**):

--- RLR ---								
1. TEST/TESTMR								
2 LH3253 C 10JAN 1 VNOFRA HK1 1300 1345 1450 *1A/E*								

Jį pasižiūrėti galima su komanda RL.

6. Jeigu rezervacijoje yra daugiau nei viena aviakompanija, reikia tikrinti ar jos turi tarpusavio sutartį (**Interline Agreement**) e-bilietams:

Komanda:
TGAD-DL/KL

--AIRLINES HAVING AGREEMENT WITH: KL
DL T P E

AVIAKOMPANIJU SALYGOS IR PAGALBOS PUSLAPIAI

Prie pagrindinių sąlygų, kiekviena aviakompanija nustato savo E-bilietų spausdinimo sąlygas, kurios skirtingoms rinkoms gali būti skirtingos.

Patikrinti, kokias sąlygas mūsų rinkai yra nustačiusi pvz. BA, galime su komanda:

HEETBA

BA E-TICKETING		EN 24AUG08 1347Z
MARKET		REFERENCE
-----		-----
AG AW BA BB BM BS CA DM GD		MS 22
GY JM KN LC TT MS VC		
AR BR CL CO MX VE		MS 64
BG CZ EE GR HU IT MT PL RO SK		MS274
DK NO SE LV LT		MS358
ES PT		MS400
FR		MS442

MS358

BA E-TICKETING		EN 24AUG08 1347Z
BA ELIGIBILITY RULES FOR E-TICKETING IN THE FOLLOWING MARKETS: DK NO SE LV LT		
(Y - SUPPORTED, N - NOT SUPPORTED)		
ABP ALLOWED	:N	FOID MANDATORY :N
INF TICKET ALLOWED	:Y	MAX NUMBER OF PASSENGERS :99
UMNR TICKET ALLOWED	:Y	GROUP PNRS ALLOWED :Y
CONJUNCTION TKT ALLOWED	:Y	MAX NUMBER OF SEGMENTS :16
MULTI TOUR CODES ALLOWED	:N	OPEN SEGMENTS ALLOWED :Y
FY BULK (US ONLY) ALLOWED	:N	CONF SEG MANDATORY WITH OPEN :Y
IT/BT FARES ALLOWED	:Y	WAITLISTED SEGMENTS ALLOWED :Y
NET REMIT ALLOWED	:N	CONF SEG MANDATORY WITH W/L :Y
NEGO FARES ALLOWED	:Y	PASSIVE SEGMENTS ALLOWED :N
COMPANION FARES ALLOWED	:Y	E INDICATOR WITH PNR CLAIM :N
INTERLINE SEGMENTS ALLOWED ON THE FOLLOWING CARRIERS: AA AO EI QF LA IB NOTE: RULES MAY VARY FOR EACH INTERLINE AGREEMENT.		
FOPS NOT ALLOWED: NONE		>MD

MD

BA E-TICKETING		EN 24AUG08 1347Z
EXCHANGES ALLOWED:		E-TKT TO E-TKT:Y E-TKT TO PAPER:Y PAPER TO E-TKT:Y

```

TRANSACTIONS:

DISPLAY (TWD) :                /ORG: N      /TVL: Y
                               /FTI: Y      /FLT: Y
                               /FOP: N      /RCI: N
                               /TKT: Y

HISTORY (TWH)                  :Y                VOID (TWX)                :Y
PRINT (TWP) (US ONLY)         :N                REFUND (TWREF)           :Y
REVALIDATION (TTP/ETRV)       :Y

FOR E-TICKETING IN AMADEUS, ENTER: HE ETT

```

Iš šių lentelių matome, kokias funkcijas su E-bilietais mums leidžia atlikti aviakompanija BA.

Aviakompanijos savo informaciniuose puslapiuose yra patalpinę išsamią informaciją apie E-bilietus:

GG AIR LH ETIXE

```

GGAIRLHETIXE EN 19FEB08 0930Z

FOR A GENERAL OVERVIEW ON LUFTHANSA ETIX PLEASE VISIT
OUR WEBSITE AT:
WWW.LH-ONLINEINFO.COM
(LOG IN: LH AND ONLINE)

THE FOLLOWING PAGES CONTAIN ETIX INFO FOR TRAVEL AGENCIES USING AMADEUS
CENTRAL TICKETING
PLEASE ALSO REFER TO:
-----
AMADEUS GENERAL E-TICKET INFORMATION ..... >HE ETT
LUFTHANSA SPECIFIC INFORMATION ..... >HE ETT ,GP LHE
GDS-SPECIFIC E-TICKET INFORMATION.....LOCAL GDS PAGES

OR THE GENERAL PAGES SPECIFIC FOR EACH COUNTRY

TABLE OF CONTENTS
-----
1 ADVANTAGES ..... >MS 46
2 ROUTES ..... >GGAIRLHETIXDEST

```

Amadeus Help'o puslapis apie E-bilietus :

HEETT

```

ELECTRONIC TICKETING EN 10APR08 0854Z

FOR:
-----
INFORMATION ON AIRLINE-SPECIFIC E-TICKETING POLICIES HEETTXX
INFORMATION ON AIRLINE-SPECIFIC E-TICKETING MARKETS HEETTAIR
COMPLETE AIRLINE-SPECIFIC INFORMATION GGAIIRXX

(Partial display)

```

7.2 Issuing E-tickets

HE ETI

9 ŽINGSNIAI, kuriuos reikia žinoti, norint atspausdinti elektroninį bilietą:

1. Šiuo metu Lietuvos rinkoje galima spausti e-bilietus su šiomis aviakompanijomis:

COUNTRY		LT					
ELECTRONIC TICKETING CARRIERS							
AB	AC	AV	AY	AZ	A3	BA	BD
BT	B2	CI	CX	CZ	DE	DI	DL
DX	EI	EK	ET	EY	FI	FV	GF
HR	HU	HY	IT	JA	J2	KD	KL
KQ	LH	LO	LX	LY	MH	MK	MU
OK	OS	OV	O2	PS	QI	QR	SA
SK	SN	SQ	SU	SW	S7	TG	TK
UA	UL	UN	UT	UX	VS	VV	YM
YO	5L	7B	7D	9B	9W		

2. Turėti rezervaciją, su E raide pažymėtais segmentais ir RLR:

-----RLR-----										
1.	JONAITIS/JONASMR									
2	SK	743	H	21APR	3	VNOCPH	HK1	1300	1340	*1A/E*
3	SK	742	H	25APR	7	CPHVNO	HK1	0950	1220	*1A/E*

3. Įvesti į rezervaciją Form Of Identity: **SR FOID FV- FF123456789** (FF numeris) arba **SR FOID FV-CCCA12345678901** (CC numeris)

Šis žingsnis privalomas tik tuomet, jeigu reikalauja aviakompanija.

4. Prikabinti norimą kainą ir paruošti rezervaciją spausdinimui.

5. Patikrinti, ar e-bilietas teisingai paruoštas spausdinimui: **TTP/TKT** (neprivalomas žingsnis)

6. **TTP** iš rezervacijos "atspausdinti" e-bilietą.

7. **TWD** - galite rezervacijoje atsiversti atspausdinto e-bilieto vaizdą.

8. **TJQ** patikrinkite, ar jūsų elektroninis bilietas užsiregistravo ataskaitoje


```

--- TST RLR ---
RP/VNO1A0980/VNO1A0980 PR/SU 6MAR09/1151Z ZIN6WX
1.SMITH/MARY MRS
2 QF 033 Y 20AUG 7 MELAKL HK1 I 0800 1325 *1A/E*
3 AP 2134234
4 TK OK06MAR/VNO1A0980/ETQF
5 FA PAX 081-1688283501/ETQF/NZD906.00/07MAR00/VNO1A0980/24000
012/S2
6 FB PAX 0700000006 TTP/ET OK ETICKET OFFER ITIN/RCPT*ADV
PHOTO ID REQUIRED/S2
7 FM PAX *P*9/S2
8 FP CASH
9 FV QF

```

Kai bilietas sėkmingai "atspausdintas", rezervacijos **FA** lauke atsiranda indikatorius **ET**.

Jūs negalite anuliuoti FA elemento, kuris yra būtinas, kad rezervacija sinchronizuotų su **TWD** įrašu.

TTP komandos, susijusios su E-bilietu spausdinimu:

Entry	Explanation
TTP	Issues an e-ticket.
TTP/T1	Issues an e-ticket for a specific TST. An e-ticket can be issued for a single TST only; this entry is used when the PNR contains more than one TST.
TTP/S3-4	Issues an e-ticket for specific flight segments only.
TTP/P1-2	Issues an e-ticket for specific passengers only.
TTP/S5-6/P1	Issues an e-ticket for specific flight segments only for passenger 1.

7.3 Displaying E-ticket records

HE ETD

Sėkmingai atspausdinus bilieta, sistemoje susiformuoja E-bilieto failas, panašus į "cryptic TST".

Jį galima pasižiūrėti su komanda **TWD**:

TKT-0811688283501	RCI-		1A	LOC-ZIN6WX
OD-MELAKL	SI-SOTO	FCMI-O	POI-AKL	DOI-07MAR00 IOI-24000012
1. SMITH/MARYMRS		ADT		S I
1 O MEL QF 033 Y	20AUG	0800	OK Y1	O 20K
AKL				
FARE	F AUD	686.00		
EQUIV	NZD	868.00	BSR 1.265182	
TAX	NZD	38.00AU		
TOTAL	NZD	906.00		
/FC MEL QF AKL447.70NUC447.70END ROE1.532242				
FP CASH				

Displėjaus pirmų 2-jų eilučių paaiškinimai:

Component	Explanation
TKT-0811688283501	E-ticket number
RCI-	Confirmation number (if returned by the ETDB). This field is currently only used by Varig (RG).
LOC-ZIN6WX	Record locator
OD-MELAKL	Origin and destination
SI-	Sale indicator
FCMI-O	Fare calculation mode indicator (HEFCMI)
POI-AKL	Place of issue
DOI-07MAR00	Date of issue
IOI-24000012	IATA number of the issuing office

Toliau matome rezervaciją su keleivio pavarde, skrydžių numeriais ir kiekvieno segmento statusu:

1. SMITH/MARYMRS		ADT		S I
1 O MEL QF 033 Y	20AUG	0800	OK Y1	O 20K
AKL				

Šioje lentelėje surašyti visi TWD displejuje galimi statusai:

Status	Indicates
A	Airport control
C	Checked-in
E	Exchanged
F	Flown/ used
G	Passenger must be rerouted due to flight interruption
I	Irregular operations
L	Lifted/ boarded
O	Open for use
P	Printed
Q	Revoked
R	Refunded
S	Suspended
V	Voided
X	Print exchanged

TWD komandos:

Entry	Explanation
TWD/L10	Displays the e-ticket record for a specific FA element, by line number. This entry is required when there is more than one FA element in the PNR.
TWD/TKT005-1234567890	Displays a specific e-ticket record by the e-ticket number.
TWD/VCO/TVL12APRNYCCHISMITH/MARY	Displays a specific e-ticket record by trip information: date, city pair, and name. The validating airline (/VXX, where XX is the two-letter airline code) must also be specified.

Kai vieną kartą jau surinkote komandą TWD, šis displejus išlieka aktyvus 60min ir jį vėl galima matyti ekrane su komanda:

TWDRT (panašiai veikia komanda RT, kai dirbame su rezervacija)

Jeigu turime perrašytą bilieta, su komanda TWD matysime naujo E-bilieto displejų. Kad pamatytumėme originalų displejų, reikia rinkti:

TWD/O*

Pavyzdžiui:

TWD

```
TKT-1252499001004          RCI-      1A      LOC-ZYSXIF
OD-LHRNCE      SI-SITI      FCMI-1      POI-LON      DOI-10SEP09      IOI-91499623
      1.CLARKE/FINLAY ADT      S I
1 OLHR BA 342 C 30OCT 0855 OK C1W      O      20NOV 30K
      NCE
FARE      R      GBP 509.00      The status of the new e-tkt
TAX      PD      10.00GB      is open
TAX      PD      8.40UB
TOTAL      GBP 509.00
/FC LON BA NCE740.20NUC740.20END ROE0.687645
FO 125-2499001003LON10SEP09/91499623/1252499001003
FP CASH
```

TWD/O*

```
TKT-1252499001003          RCI-      1A      LOC-ZYSXIF
OD-LHRNCE      SI-SITI      FCMI-1      POI-LON      DOI-10SEP09      IOI-91499623
      1.CLARKE/FINLAY ADT      S I
1 OLHR BA 342 C 30OCT 0855 OK C1W      E      20NOV 30K
      NCE
FARE      R      GBP 509.00      The status of the original e-tkt
TAX      PD      10.00GB      is Exchanged
TAX      PD      8.40UB
TOTAL      GBP 527.00
/FC LON BA NCE740.20NUC740.20END ROE0.687645
FO 125-2499001003LON10SEP09/91499623/1252499001003
FP CASH
SAC-0125004430926
```

7.4 Revalidating E-tickets

HE ETT then GP ETR

Kada galima revaliduoti E-bilieta:

1. Revalidation galimas griežtai **pagal tarifo taisykles**.
2. Revalidation atliekamas keičiantis:
 - a) reiso Nr;
 - b) skrydžio datai ar laikui;
 - c) oro uostui (to paties miesto ribose!)
 - d) aviakompanijai (patikrinus "interline agreement" tarp aviakompanijų)
3. Kai **kaina nesikeičia**.
4. Keičiamų kuponų **statusas** turi būti **O** (open)

Revalidation žingsniai:

Turime rezervaciją ir atspausdintą E-bilieta:

Prieš revaliduojant rezervacijoje **privalo būti FA arba FHE** elementas. Jei PNR'e nėra FA elemento, reikia sukurti FHE (manual e-ticket No.)

```
--- TST RLR ---
RP/VNO1A0980/VNO1A0980          OC/PR          07JUN09/1649Z ZBCZRY
1.CORMACK/JAMES
2 BA1303 C 04MAY 6 ABZLHR HK1 0750 0835 1005 *1A/E*
3 AP LON - 208 41414141
4 TK OK07JAN/VNO1A0980//ETBA
5 FA PAX 125-2400000131/ETBA/GBP178.50/07JUN09/VNO1A0980/91499
623/S2
6 FB PAX 0700000035 TTP OK ETICKET/S2
7 FP CASH
```

Keleivis keičia skydžio datą iš **04MAY** į **05MAY**

1) Pakeičiame rezervaciją:

```
--- TST RLR ---
RP/VNO1A0980/VNO1A0980          PR/SU          07JUN09/1649Z ZBCZRY
1.CORMACK/JAMES
2 BA1303 C 05MAY 7 ABZLHR HK1 0835 1005 E 0
DESIGNATED NON-SMOKING SERVICE
SEE RTSVC
3 AP LON - 208 41414141
4 TK OK07JAN/VNO1A0980//ETBA
5 FHE PAX 125-2400000131
6 FP CASH
```

2) Patikriname kupono statusą **TWD** displėjuje:

```
TKT-1252400000131          RCI-          1A          LOC- ZBCZRY
OD-ABZLON SI-SITI FCMI-0 POI-LON DOI-11JAN08 IOI-91499623
1.CORMACK/JAMES ADT
1 OABZ BA 1303 C 04MAY 0835 OK C1 O 2PC
LHR
FARE          F          GBP 171.00
TAX           GBP 5.00GB
TAX           GBP 2.50YQ
TOTAL          GBP 178.50
/FC ABZ BA LON243.87NUC243.87END ROE0.701187
FP CASH
```

3) Revaliduojame E-bilieta su komanda:

TTP/ETRV/L5/S2/E1

TTP - spausdinimo komanda

/ETRV - revalidavimo komanda

/L5 - eilutės, kurioje yra FHE elementas, Nr.

Kai rezervacijoje yra FA elementas, keičiant rezervaciją jis automatiškai pasikeičia į FHE

- /S2 - pakeisto segmento Nr.
- /E1 - keičiamo E-bilieto kupono Nr.

Sistemos atsakymas:

>TTP/ETRV/L5/S2/E1
OK PROCESSED

7.5 Exchanging (reissuing) E-tickets

HE ETE, HE ETO, HE FO

E-BILIETŲ PERRAŠYMAS

Yra tokie galimi E-bilietų perrašymo atvejai:

- E-bilietas perrašomas į e-bilietą
- E-bilietas perrašomas į popierinį bilietą (aviakompanijoje)
- popierinis bilietas perrašomas į E-bilietą (aviakompanijoje)

Kokius perrašymo atvejus mūsų rinkoje leidžia konkreti aviakompanija, galite sužinoti:

HE ETT XX (XX-aviakompanijos kodas)

E-bilietų reissue procedūrai rezervacijoje turi būti atlikti šie pakeitimai:

PNR	Komanda
1. Rezervuoti naujus skrydžius, nereikalingus nuimti	
2. Patikrinti, ar nesikeičia kaina Jei kaina keičiasi, nustatyti ADC (Additional Collection) NEW FARE - OLD FARE NEW TAXES REFUNDABLE TAXES	FQD/.../R,DDMMYY FQP/.../R,DDMMYY FXP/.../R,DDMMYY
3. Įvesti FO	FO874- 1234567890VNO01OCT09/68320313
4. Įvesti FP	FPO/CASH+/CASH

TST		Komanda
<u>Pakeisti:</u>		
Fare		F/I/U keičiasi atitinkamai į R/Y/W
Taxes		X - new O - old Q - refundable
Total	NO ADC	LTL 0.00
	WITH ADC	New Fare - Old Fare + New taxes - Refundable Taxes
NVA		
Automatinis TST pakeitimas (NO ADC)		TTI/EXCH

E-biletų perrašymui būdinga:

- 1) prieš TTP reikia atsiversti TWD dislpėjų
- 2) FO elemente turi būti įrašytas "check digit" ir perrašomo kupono Nr. su E indikatoriumi:

FO 117-1234567891E1VNO01OCT09/68321122

FO elementą galima rezervacijoje sukurti **automatiškai**:

FO* arba FO*L6 (L6- FA elemento eilutės Nr.)

Automatiškai sukurtame FO elemente vsada įsiveda tos dienos **data, kurią reikia pakeisti** į originalaus bilieto atspausdinimo datą.

Creating the FO Element Manually

Here is an example of the FO entry for the first exchange of an e-ticket:

FO 006-12345678901E1MIA20AUG09/00112233

FO	Transaction code
006-	Carrier code, dash
1234567890	Original issue e-ticket number
1	Check digit (optional)
E1	ET coupon indicator (the letter E) followed by the number of the first coupon with status O or A
MIA20AUG09/	City and date of original issue ticket, slash
00112233	Issuing agency's 8-digit ARC/IATA number

Here is an example of the FO entry for the first exchange of a conjunction e-ticket:

FO 006-12345678901E1-91MIA20AUG09/00112233

FO	Transaction code
006-	Carrier code, dash
1234567890	Ticket number of the first conjunction ticket
1	Check digit (optional)
E1	ET coupon indicator (the letter E) followed by the number of the first coupon with status O or A
-91	Dash, last two digits of the last conjunction ticket number
MIA20AUG09/	City and date of original issue ticket, slash
00112233	Issuing agency's 8-digit ARC/IATA number

Here is an example of the FO entry for the second exchange of an e-ticket, when the first exchange document was also an e-ticket:

FO 006-1234567890MIA20AUG09/00112233/006-12345678921E1

FO	Transaction code
006-1234567890	Carrier code, dash, and original issue ticket number
MIA20AUG09/	City and date of original issue e-ticket, slash
00112233/	Issuing agency's ARC/IATA number, slash
006-1234567892	Carrier code and the first exchange document number
1	Check digit (optional)
E1	ET coupon indicator (the letter E) followed by the number of the first coupon with status O or A

Here is an example of the FO entry for the second exchange of an e-ticket, when the first exchange document was a paper ticket:

FO 006-1234567890MIA20AUG09/00112233/006-12345678921C1234

FO	Transaction code
006-1234567890	Original issue e-ticket number
MIA20AUG09/	City and date of original issue e-ticket, slash
00112233/	Issuing agency's ARC/IATA number, slash
006-1234567892	First exchange paper ticket number
1	Check digit (optional)
C1234	Coupon indicator (the letter C) followed by the coupon numbers

Here is an example of the FO entry for the second exchange, when there are two exchange documents. When exchanging multiple documents for an e-ticket, only one of those documents can be an e-ticket; the other document must be paper.

FO 006-1234567890MIA20AUG09/00112233/006-98765432103C4/006-12345678921E1

FO	Transaction code
006-1234567890	Original issue e-ticket number

MIA20AUG09/	City and date of original issue e-ticket, slash
00112233/	Issuing agency's ARC/IATA number, slash
006-98765432103	Exchange paper document number
3	Check digit (optional)
C4/	Coupon indicator (the letter C) and coupon numbers, slash
006-1234567892	Exchange e-ticket number
E1	ET coupon indicator (the letter E) followed by the number of the first coupon with status O or A

7.6 Voiding E-tickets

HE TWX

E-BILIETŲ ANULIAVIMAS

Išrašytus E-bilietus galima anuliuoti.

Pirmiausia reikia atsiversti E-bilieto **TWD displėjų**, tuomet surinkti komandą **TWX**.

Sistemos atsakymas:

OK-ETKT UPDATED

SALE IS CANCELED IN REPORTING SYSTEM

Anuliuavus bilietą, rezervacijoje esančiame FA elemente atsiranda **EV** indikatorius:

5 FA PAX 081-1688283501/EVQF/S2

7.7 PNR change restrictions

Norint išlaikyti sinchronizuotą informaciją tarp Amadeus ir Aviakompanijų sistemų, atspausdinus E-bilieta, neleidžiami kai kurie rezervacijos pakeitimai.

Atspausdinus E-bilieta, rezervacijoje negalima keisti:

1. Keleivio **pavardės**
2. Anuluoti **FA** elemento
3. Anuluoti keleivio **ID**
4. Keisti keleivio "**type code**" (CHD, INF, MIL ...)

Jei reikia rezervacijoje keisti pavardę, siūlomos tokios išeitys:

- 1) anuliuoti E-bilieta (TWX), pakeisti pavardę rezervacijoje ir perspausdinti E-bilieta nauja pavarde
- 2) anuliuoti PNR, rezervuoti iš naujo ir išspausdinti naują E-bilieta.

7.8 System's error responses

TTP/T1 EXCHANGE DOC IN FO DOES NOT MATCH ETKT RECORD	TWD NOT displayed before TTP/ET input
TTP ETKT DISALLOWED - NEED AIRLINE R/LOC-RETRY	No Rec.loc is returned to AMA PNR or no segment in the itinerary for validation carrier
TTP ETKT DISALLOWED FOR CARRIER - CONJUNCTION TKT	Conjunction E-ticket not allowed for carrier
TTP INFANT NOT ALLOWED FOR ETKT	Infant not allowed for booked carrier
TTP ETKT RJT - NO INTERLINE BETWEEN CARRIER	No interline agreement exist between booked carrier
TTP AIRLINE PROHIBITS ETICKET	Airline does not allow E-tickets.

TTP
SSRFOID EXCEEDS MAXIMUM LENGTH OF 20 CHARACTERS

If an individual FOID
has more than 20 characters

TTP
NOT ALL COUPONS AVAIL FOR EXCHANGE IN ETKT RECORD

TWREF
PNR IN AAA NOT ASSOCIATED TO ETKT RECORD

ET in PNR and latest
displayed (TWD) ET not the
same

TWX
DOCUMENT NOT AVAILABLE FOR CANCEL REQUEST - USE TWREF

ET not in
new/former period

TWD/TKT 125-2192662507
SECURED ETKT RECORD(S)

E-ticket not allowed
for display on location